



COUNTY OF PLACER CIVIL SERVICE COMMISSION

Monday – June 9, 2014

MINUTES

4:00 PM Closed Session

4:30 PM Open Session

CIVIL SERVICE COMMISSION

JOHN COSTA

RON LE DOUX

DON NELSON, **Chair**

ANDRAE RANDOLPH

RICK WARD, **Vice Chair**

Nancy Nittler, Personnel Director
Kellie Craig, Executive Secretary

**Placer County Personnel – Training Room
145 Fulweiler Avenue, Suite 200
Auburn, CA 95603**

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4:00 PM

ROLL CALL

Meeting was held at Placer County Personnel – Training Room
145 Fulweiler Avenue Auburn, CA 95603
Chair Nelson presiding.
All Commissioners were present.

CLOSED SESSION – PURSUANT TO GOVERNMENT CODE

I. PUBLIC EMPLOYEE PERFORMANCE EVALUATIONS

- A. Closed Session - Evaluation of performance of various Placer County employees pursuant to Government Code Section 54957.1 and pursuant to Placer County Chapter 3, Code Section 3.04.650.

4:30 PM

OPEN SESSION

FLAG SALUTE

Led by Commissioner Ward

I. REPORT OF ACTION TAKEN IN CLOSED SESSION PURSUANT TO GOVERNMENT CODE SECTION 54957.1.

Chair Nelson announced that the Commission had met in closed session to discuss personnel matters pursuant to authority granted by Government Code Section: 54957.1 Public Employee Performance Evaluations.

No action to report.

II. AGENDA APPROVAL

It was moved by **LeDoux** and seconded by **Costa** to approve the agenda.

Motion Carried Unanimously.

III. MINUTES OF PREVIOUS MEETING – April 14, 2014

Chair Nelson approved the minutes as submitted.

IV. PUBLIC COMMENT – None

V. OLD BUSINESS

Disciplinary Appeal Hearing Findings – District Attorney

The Commission met on April 29 & 30 and May 5, 7 & 8, 2014 for a disciplinary hearing. The Commission modified the Department's disciplinary action.

VI. NEW BUSINESS

- A. Approval of merit increases for classified employees pursuant to Section 3.04.650 (progression in steps) of the Placer County Code.

It was moved by **LeDoux** and seconded by **Costa** to approve merit increases for classified employees.

Motion Carried Unanimously.

- B. Request for approval of Work Out of Class Pay pursuant to Placer County Code Section 3.08.510 (C.)(5.) (c.) for employee(s) assigned to the department(s) of Assessor, Auditor and Sheriff's Office.

It was moved by **Costa** and seconded by **Randolph** to approve the Work out of Class Pay pursuant to Placer County Code Section 3.08.510 (C.)(5.) (c.) for employee(s) assigned to the department(s) of Assessor, Auditor and Sheriff's Office.

Motion Carried Unanimously.

VII. COMMUNICATIONS - Reports to the Commission are informational items only. (No action will be taken)

- A. Provisional appointment - None

- B. Report of leaves of absence

- C. Staff reports and correspondence

- Procurement is preparing an RFP for a Benefits Consultant. Proposal for a vendor should be completed by mid-July.
- Announcement of Ann Craig's retirement

- D. Commissioner comments –

Commissioner Nelson shared a history of Ann Craig's employment, thanking her for 29 years of service and congratulating her on her upcoming retirement.

ADJOURNMENT @ 5:10 PM

There being nothing further to come before the Commission, it was moved by **Randolph** and seconded by **Costa** to adjourn the meeting.
Motion Carried Unanimously.

The next regular meeting will be in on **Monday – July 14, 2014 –**
Placer County Training Room @ 145 Fulweiler Avenue, Suite 200
Auburn, CA 95603 commencing @ 4:00 PM.

PLACER COUNTY CIVIL SERVICE COMMISSION

DON NELSON
CHAIR

KELLIE CRAIG
EXECUTIVE SECRETARY